



**ANNUAL MEETING OF THE  
CORPORATION OF CHAUTAUQUA INSTITUTION  
AUGUST 12, 2023**

**Minutes**

As Approved at the 2024 Annual Meeting of the Corporation on  
August 10, 2024

The annual meeting of the Corporation was held Saturday, August 12, 2023, at Chautauqua Institution, Chautauqua, New York.

Candace Maxwell, Chair of the Board of Trustees, called the meeting to order. Ms. Maxwell reviewed the membership qualifications as outlined in the New York State Charter of Chautauqua Institution. Proof of publication of notice of the meeting was submitted and placed on file with the secretary. Ms. Maxwell recognized Ms. Judith Claire, Mr. Kyle Keogh, Mr. James Klingensmith and Mr. Richard Wade for their dedication and commitment to Chautauqua and the work of the Board of Trustees with a collective 28 years of service and noting their terms expire as of October 1, 2023.

***The minutes of the August 19, 2022, meeting were accepted as presented.***

The meeting proceeded to the election of a Class B Trustee. Ms. Maxwell explained the election process in which individuals can be nominated or may self-nominate per the Institution Bylaws. Candidates must meet the legal requirements as stated in the Bylaws which require that they own property within Chautauqua Institution and have completed and met the Conflict-of-Interest and Related Party Transaction certifications.

Mr. Robert Obee and Mr. Gary Reeve were nominated for election to a four-year term as a Class B Trustee. Ms. Maxwell reported both candidates have met the legal requirements as stated in the Institution Bylaws and the written vitae of both candidates with the members was shared with attendees. She proceeded to instruct the members as to the written ballot process for the election per the requirements of the Bylaws, noting that the following individuals will serve as Inspectors of Election and have taken the oath to serve in that capacity: Ms. Rindy Barmore, Mr. George Follansbee, Ms. Amy Gardner, Ms. Shannon Rozner, Mr. John Shedd, Mr. Amit Taneja, and Mr. Dana Lundberg, Esq., or Ms. Myra Blasius, Esq.

While the members were casting their ballots, Mr. Sebastian Baggiano, Executive Vice President, Chief Financial Officer and Treasurer of the Corporation, presented the financial report, certified by the firm of BDO USA, LLP, for the period ending December 31, 2022, and distributed the consolidated earnings and cash flow summary from the audit. A copy of said certified financial report was filed with the records of the Corporation and a copy entered with these minutes.

Trustee Chair Maxwell reported that upon canvas of the votes, the Inspectors of Election determined that the following number of votes were cast for the following candidates: Mr. Robert Obee, 142 votes and Mr. Gary Reeves, 88 votes, and as a result of such canvas, determined that Mr. Robert Obee had received a plurality of the votes cast, which were entitled to vote therein, as required by the Bylaws of Chautauqua Institution. Ms. Maxwell declared Mr. Robert Obee a Class B Trustee of Chautauqua Institution for the term as specified in the Charter of said Institution.

There being no further business, the meeting was adjourned.

Respectfully submitted,

