LANDFILL WASTE

We collect normal household waste. For everyone’s safety:
• Ashes or sawdust: thoroughly wet.
• Broken glass: wrap securely in multiple layers of newspaper.
• Animal waste; in newspaper or plastic bags.
• Water-based (Latex) paint: dried with sand or clay kitty-litter.
Collection will be declined if materials are not securely bagged, contains recyclables or contains prohibited items (see back).

RECYCABLE WASTE

We follow a zero-sort recycling program and recycle clean: paper, glass (any color), metal, plastics (#1 to #7) and cardboard.
• Empty containers, remove caps, lids and bulk of food residue with a quick rinse.
• Flatten cardboard.
Collection container must be in a hard sided container. To save room, gently squish plastic bottles. Collection will be declined if materials are in a plastic bag or contain prohibited items (see back).

### LANDFILL WASTE

<table>
<thead>
<tr>
<th>June 27–August 30</th>
<th>Mondays &amp; Thursdays: Residents North of Vincent Ave</th>
<th>Tuesdays &amp; Fridays: Residents South of Vincent Ave</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reminder: Must be visible from the street by 7 a.m.</td>
<td>Any Day: Take landfill waste to the dumpster in the rear of the Green Lot. Use Main Lot entrance.</td>
<td>Any Day: Take recycling to the dumpster in the rear of the Green Lot. Use Main Lot entrance.</td>
</tr>
<tr>
<td>Before June 27 or after August 30</td>
<td>Mondays: All residents • If collection day falls on a major holiday, collection will be on the next business day.</td>
<td>Monday to Friday between 7:30 a.m. and 3 p.m. — take landfill waste and recyclable waste to the dumpster in the rear of the Green Lot. Use Route 33 entrance.</td>
</tr>
<tr>
<td>Reminder: Must be visible from the street by 7 a.m.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Our waste collection vendor is Bestway Container Service, who takes recycling to Modern Buffalo Recycling Enterprise. Landfill waste (fee applies) and recycling can also be taken to the Mayville Waste and Recycling Center.

YARD TRIMMINGS AND BRUSH WASTE

**APRIL 1 TO OCTOBER 31**

During nine-week summer assembly season: Daily pickup
Outside of nine-week summer assembly season • Mondays: Residents North of Vincent Ave; Fridays: Residents South of Vincent Ave

We will collect these item when placed in small piles, separated by like items:
• Branches up to 4’ in length or 4” in diameter
• Brush pile including small sticks
• Small yard trimming pile including leaves, grass clippings, foliage and plants (for potted plants - remove container)

**Reminder:** Must be at curbside by 7 a.m.

To be collected, piles must be light enough for one person to lift (we won’t collect large debris piles). Bagged items must be in a paper bag; we will not collect items in a plastic bag.

### COMPOSTABLE KITCHEN SCRAPs

**Includes:**
• Fruits and vegetable waste (even if spoiled or moldy)
• Salad, Nutsheells
• Cooked or uncooked pasta, rice, eggshells (not eggs)
• Coffee grounds and filter, tea bags
• Dryer Lint

**Excludes*:*
• All meat, fish, eggs (raw or cooked)
• Bones
• Oil, fats, grease
• Dairy Products

*because of our compost method

Bag and collection bin locations:
Compost Bags and Collection Bins:
• Corner of Hedding and Palestine Ave
• Behind Massey Ave Farmers’ Market building
• The Overlook Condo parking lot on Bryant Ave

MUST BE IN OUR COMPOST BAG

Compost in our compost bags that are deposited in a collection bin are taken to our off-grounds composting area. For additional information, visit: chq.org/sustainability-waste-management

Our Gardens & Landscaping team incorporates composted soil in its garden projects, like The Arboretum, Bride’s Garden and Discovery Gardens.
COMMUNITY CLEAN-UP DAYS FOR CHAUTAUQUA INSTITUTION RESIDENTS

MUST BE CURBSIDE BY 7 A.M.

Household Waste Materials
Spring Clean Up: First Wednesday of June
Fall Clean Up: First Wednesday after Labor Day
Separate into 3 piles, by like items:
• Household Non-Hazardous Waste
• Metal Material
• Wood Products
Sort into small piles, light enough for one person to lift.

We won’t collect:
Refer to other sections for disposal options including the Other Local Disposal Resources for disposal information.
• Appliances containing, or once contained, freon
• Brush, leaves and landscape debris
• Construction Waste
• Electronics
• Hazardous materials (like anti-freeze, chemicals)
• Recycling materials
• Tires
• White Goods
We will not pick up piles if: it contains any items listed in this section, not sorted by like materials and piles requiring more than one person to lift.

Large Household Items
For example:
• Appliances containing, or once contained, freon (like refrigerator, air conditioning unit)
• Mattresses*, Box Springs*, Sofas
• White Goods (like stoves, dryers, washer)
• Construction Waste
• Demolition Waste
• Landscape Contractor Waste*

Landscape Waste Materials
Daily pick up during the second full week of the month from April to October
Materials in a plastic bag will not be collected.
Separate into piles, by like items:
• Tree limbs that are six feet or less
• Materials listed in the Yard Trimming and Brush section

Landscape contractors: we will pick up acceptable materials from on-grounds personal property during this week.

We won’t collect:
• Tree limbs that are longer than six feet
• Materials listed in the Yard Trimming and Brush section

Surrounding towns and villages also host Community Clean-Up Days. Residents of Chautauqua Institution are not eligible to participate those programs.

ITEMS NOT INCLUDED IN OUR WASTE MANAGEMENT PROGRAM

For a complete list, visit chq.org/sustainability-waste-management.
For disposal options go to the “Other Local Disposal Resources” section.

Household Hazardous Waste
For example:
• Appliances containing, or once contained, freon
• Batteries (automotive, marine)
• CFL Light Bulbs
• Electronics
• Hazardous Cleaners
• Oil-Based Paint
• Propane tanks
• Tires

Large Household Items
For example:
• Appliances containing, or once contained, freon (like refrigerator, air conditioning unit)
• Mattresses*, Box Springs*, Sofas
• White Goods (like stoves, dryers, washer)
• Construction Waste
• Demolition Waste
• Landscape Contractor Waste*

*Indicates these materials can be set out during the Chautauqua Institution Community Clean-Up Days.

OTHER LOCAL DISPOSAL RESOURCES

Disposal services and resources include the following locations. Fees may be charged.
• Chautauqua County Landfill. Call 716-985-4785 or visit chqgov.com/landfill/landfill
• Bestway Container Service. Call 716-672-7237 or visit bestwaycontainer.com
• Mayville Waste and Recycling Center at 96 Morris Street in Mayville, NY. Call 716-753-2125.

This collection schedule is a summary of our waste management program, for details, visit: chq.org/sustainability

HOW TO CONTACT US

Chautauqua Institution Campus Operations — Buildings and Grounds Department
Phone Number: 716-357-6208
Business hours: Monday to Friday, 7 a.m. to 3 p.m.
During non-business hours leave a message for a call back on the next business day.