

# CHAUTAUQUA INSTITUTION BOARD OF TRUSTEES

## ZOOM Meeting Saturday, November 7, 2020

### DRAFT MINUTES (Subject to Change Upon Final Approval)

#### Members Present

|                          |                    |
|--------------------------|--------------------|
| Candace Maxwell, Chair   | James Klingensmith |
| Marnette Perry, V. Chair | Nancy Kyler        |
| Christine Brueschke      | Anita Lin          |
| Hugh Butler              | Sarah McWilliams   |
| Judith Claire            | Mike Metzger       |
| Helene Gayle             | Bill Neches        |
| Nancy Gibbs              | Richard Osborne    |
| Izumi Hara               | David Peckinpaugh  |
| John Haughton            | Sheila Penrose     |
| Terrance Horner          | Larry Thompson     |
| Robert Jeffrey           | Dorothy Trefts     |
| Kyle Keogh               | Dick Wade          |

#### Others Present

|                 |                  |
|-----------------|------------------|
| - Michael Hill  | Deborah S. Moore |
| Sebby Baggiano  | Emily Morris     |
| Rindy Barmore   | Sam Price        |
| Matt Ewalt      | Tim Renjilian    |
| Geof Follansbee | Shannon Rozner   |
| Amy Gardner     | John Shedd       |
| Debbie Moore    | George Snyder    |

#### I. Call to Order

Ms. Maxwell called the meeting to order.

#### II. Motion to Move to Executive Session of the Board

*A motion was made and seconded to go into Executive Session, inviting Mr. Hill, Mr. Price, Mr. Snyder, Mr. Renjilian, Mr. Baggiano, Ms. Barmore, Mr. Follansbee, Dr. Morris, Ms. Moore, and Ms. Rozner to participate at various times.*

*The motion was adopted.*

#### III. Motion to Return to Open Session of the Board

The Board adjourned its Executive Session and returned to open session.

Ms. Maxwell reflected on Board deliberations concerning planning for the 2021 season. She noted that the Board considered two planning scenarios: a season featuring abbreviated in-person programming in accordance with health, safety, and other restrictions; and a season featuring no in-person programming, similar to the 2020 season. She acknowledged the Board's diligence in addressing the impact of the pandemic on the finances of the Institution in 2020 and beyond, while maintaining its continued focus on the health and safety of the Institution's patrons and employees.

***A motion was made and seconded to approve the following resolution authorizing the President and his staff to proceed with the further development of the proposed scenarios for 2021.***

***WHEREAS, Chautauqua Institution's Trustees and staff recognize the need for extensive study and planning in preparation of its 2021 Summer assembly season; and***

***WHEREAS, the Trustees recognize that there is considerable uncertainty around the global COVID-19 pandemic and therefore, there is a need for careful planning to prepare for a multitude of scenarios.***

***NOW, THEREFORE, BE IT RESOLVED THAT the President and his staff are authorized to proceed with the development of proposed scenarios for 2021, as presented at the November 6–7, 2020, meeting of the Institution's Board of Trustees for the Board's further consideration.***

***The motion was adopted.***

Ms. Maxwell thanked the Board of Trustees and the Administration.

The meeting was adjourned.

Respectfully Submitted,

Rindy S. Barmore  
Corporate Secretary  
Chautauqua Institution Board of Trustees