

CHAUTAQUA INSTITUTION  
Architectural Review Board  
Minutes of Meeting  
November 2, 2017  
Turner Community Center – 10:30 am

The Architectural Review Board met at 10:30 AM on Thursday, November 2, 2017, in Turner Community Center. Those in attendance were: **CHAIR BOB JEFFREY, CHRISTINE BRUESCHKE, DAVE ROSEN, JOHN HAUGHTON and JOHN MILOS.** Staff members present were: **JENNIFER MAJEWSKI, DAVID WILLIAMS** and others present were: **SAM PRICE Jr.**

**1.) 17- ROSEY CARMICHAEL 27 Ames**

Rosey Carmichael, owner, was present to request a variance to allow previously installed vinyl replacement windows to remain and allow the remainder of the original wood windows to be replaced with new vinyl windows. The condo was built in 1980. The adjoining neighbors has stated they would like to put in new windows and would use the same as the Carmichael's.

**NEIGHBOR COMMENTS:**

**Mary Khosh – L – approve**

**After discussion: THE MOTION FOR VARIANCE REQUEST TO INSTALL VINYL REPLACEMENT WINDOWS WAS APPROVED 5-0.**

**2.) 17- ROWAN SMOLCHA 28 Palestine**

Rowan Smolcha, owner, was present with an application for improvements to the exterior appearance of the house. Mr. Smolcha was before the ARB August 2016 and had agreed to fix the broken windows, paint and clean up the property before November 3, 2016. The ARB expressed concern on the current appearance of the house. Mr. Smolcha stated he was going to scrape the entire exterior of the house. He will catch and dispose of the debris in tarps. Additional repairs would be to the siding using 1X'S as well as fixing the windows. The ARB stressed they needed a specific detailed list of repairs in a listed time. Mr. Smolcha stated all repairs would be done by end of year and painted in April.

**NEIGHBOR COMMENTS:**

**Robert Kemmerer – L – approve**

**After discussion: THE MOTION FOR A LIST OF REPAIRS DUE TWO WEEKS AFTER LETTER FROM THE ADMINISTRATION. ALL REPAIRS COMPLETED BY FEBRUARY 1, 2018. ENTIRE HOUSE PAINTED BY MAY 15, 2018. A FRIENDLY AMENDMENT THAT THIS MOTION STAYS WITH THE HOUSE AND IF THERE IS A NEW, UNRELATED, OWNER OF THE HOUSE, THEN TOTAL COMPLETION IS FOR MAY 15 WITH NO PRIOR DEADLINES. REQUEST WAS APPROVED 5-0.**

**After discussion: THE MOTION TO MAKE A RECOMMENDATION TO THE ADMINISTRATOR AND TO CHAUTAUQUA INSTITUTION TO HAVE PENALTIES INSTALLED. REQUEST WAS APPROVED 5-0.**

Minutes for July 6<sup>th</sup> were approved

There being no further business, the meeting was adjourned.

Respectfully submitted,

**Jennifer Majewski**