

CHAUTAUQUA INSTITUTION  
Architectural Review Board  
Minutes of Meeting  
October 31, 2013  
Turner Community Center – 10:30 am

The Architectural Review Board met at 10:30 AM on Friday, October 31, 2013, in Turner Community Center. Those in attendance were: **CHAIR BOB JEFFREY, TED FIRST, DONNA ZELLERS, DAVID ROSEN and CHRISTINE BRUESCHKE**. Staff members present were: **JOHN SHEDD and JENNIFER MAJEWSKI**.

**1.) KING'S DAUGHTERS & SONS 34 Vincent**

Gene Winston, contractor, was present to request approval of plans to replace their existing fire escape that is within the existing 10' setback on the west side. The current fire escape material is wood and is rotting. The proposed stairs are to be steel stairs and painted black. The Board did suggest looking at alternative color that might blend better. There is a landscaping plan to help disguise the stairs.

**NEIGHBOR COMMENTS: NONE**

After discussion: **THE REQUEST FOR CONSTRUCTION WITHIN 10' OF THE WEST SIDE WAS APPROVED 5-0; CONTINGENT A LANDSCAPING PLAN AND FIREESCAPE COLOR ARE SUBMITTED TO THE ADMINISTRATOR.**

**2.) KING'S DAUGHTERS & SONS 6 Irving**

Gene Winston, contractor, was present to request approval of plans to replace their existing fire escape that is within 10' of the interior property line on the east side. The fire escape will also encroach upon Chautauqua Institution (CI) property on the north side requiring a license from Chautauqua. The current fire escape is made of wood and proposed plans would have the staircase built with steel. It will be hand dug around the tree.

**NEIGHBOR COMMENTS: NONE**

After discussion: **THE REQUEST FOR CONSTRUCTION WITHIN 10' OF INTERIOR PROPERTY LINE WAS APPROVED 5-0; CONTINGENT A LANDSCAPING PLAN AND FIREESCAPE COLOR ARE SUBMITTED TO THE ADMINISTRATOR.**

After discussion: **THE REQUEST TO CROSS THE NORTH PROPERTY LINE ONTO CI PROPERTY WAS APPROVED 5-0.**

After discussion: **THE RECOMMENDATION FOR LICENSE TO OCCUPY CI PROPERTY WITH A PORTION OF THE NEW FIRE ESCAPE WAS APPROVED 5-0.**

**3.) JOHN STREETER 17 North Terrace**

Don Gebhardt, contractor, is requesting approval for plans to construct an enclosure to create interior space on their existing 2<sup>nd</sup> floor porch at hat faces North Terrace Avenue. This structure would come within 10' of the interior property line. The Board asked Mr. Gebhardt to come back with more information.

**NEIGHBOR COMMENTS:**

**Linda Heinzman** – letter – opposed

**Terri Cremer** – letter - opposed

After discussion: **THE REQUEST FOR CONSTRUCTION WITHIN 10' OF INTERIOR PROPERTY LINE WAS DENIED 5-0.**

4.) **JEANNE FRENCH & DEBORAH WOOD** **12 Whitfield**

Emmett Tenpas, architect, was present to request approval for plans to increase the size of a previously approved new porch that has not yet been constructed. The plans to construct a new house were previously approved by the ARB in January 31, 2013. This amendment to the previously approved request to cross a property line in common ownership is to increase the size of the porch. The porch will store a 28' Scull boat. The site coverage will go from 44 to 46%.

**NEIGHBOR COMMENTS: NONE**

After discussion: **THE REQUEST TO INCREASE THE PREVIOUSLY APPROVED PORCH THAT CROSSES WITHIN 10' OF INTERIOR PROPERTY LINE WAS APPROVED 5-0.**

5.) **CAROL RIZZOLO** **5 Thompson**

Jeff Flanders & Emmett Tenpas, architects, were present to request approval for plans to construct a new roof structure with a steeper pitch over the existing lower roof that covers the existing kitchen area. The roof will come within 10' of an interior property line. The roof is not structurally sound the way it is.

**NEIGHBOR COMMENTS: NONE**

After discussion: **THE REQUEST FOR CONSTRUCTION WITHIN 10' OF INTERIOR PROPERTY LINE WAS APPROVED 5-0.**

6.) **RALPH TUTHILL** **12 Miller Park**

Jeff Flanders & Emmett Tenpas, architects, were present to request approval for plans to demolish and reconstruct their two-story wood porch on the front of their house along Miller Park. The existing porch and the proposed new porch cross the front property line and encroach upon Chautauqua Institution Property. The original porch was approved in 2011 with approval from ARB, but has been implemented and is in need of repair. The new drawings have slightly bigger posts and would like to go back to the cross buck railing system. The footprint will stay the same as the original drawings. The second floor deck will extend out as approved in the 2011 approved drawing.

**NEIGHBOR COMMENTS:**

**Estelle Comay** – letter – approve

**CONDITION:** Owners/Architects work with the Administrator on the railings that best produces the historic look and minimize any visual elements that are to meet code.

After discussion: **THE REQUEST FOR DEMOLITION AND RECONSTRUCTION WAS APPROVED 5-0.**

After discussion: **THE REQUEST FOR RECONSTRUCTION WITHIN 10' OF INTERIOR PROPERTY LINE WAS APPROVED 5-0.**

After discussion: **THE REQUEST TO CROSS THE SOUTH PROPERTY LINE ONTO CI PROPERTY WAS APPROVED 5-0.**

After discussion: **THE RECOMMENDATION FOR LICENSE TO OCCUPY CI PROPERTY WITH A PORTION OF THE PORCH WAS APPROVED 5-0.**

Minutes of August 23, 2013 was approved  
There being no further business, the meeting was adjourned.

Respectfully submitted,  
**Jennifer Majewski**