

CHAUTAUQUA INSTITUTION BOARD OF TRUSTEES
Hultquist Center, Chautauqua Institution, Chautauqua, NY
8:30 a.m. Saturday, October 1, 2016

MINUTES

<u>Members Present</u>		<u>Members Absent</u>	<u>Others Present</u>
Jim Pardo – Chair	Ron Kilpatrick	Cathy Bonner (ex-officio)	Sebby Bagginao
Jim Brady	Jim Klingensmith	Don Boswell	Rindy Barmore
Hugh Butler	Anita Lin	Christine Brueschke	Tom Becker
Carolyn Byham	Candace Maxwell	Nancy Kyler	John Shedd
Judith Claire	John Milos	Bob Metzgar	
Laura Currie	Bill Neches		
Bonnie Gwin	Sheila Penrose		
John Haughton	David Rosen		
Bob Jeffrey	Larry Thompson		
Kyle Keogh	Dede Trefts		

Mr. Pardo opened the meeting with a word of prayer.

I. Minutes

There being no corrections or additions, the minutes of the August 27, 2016, meeting of the Board of Trustees stood approved as presented.

Mr. Pardo welcomed the newest members of the Board, Bill Neches, Anita Lin and Nancy Kyler.

II. Report on the Amphitheater Project from Staff and the Amphitheater Related Special Committee

Mr. Pardo reported that the Special Committee's service has been extended through August 2017.

Mr. Becker reminded the Board that an additional staff person has been hired on a temporary basis to assist Mr. Shedd with his daily work as well as that related to the Amphitheater construction project.

Mr. Shedd reported that the Amphitheater was entirely demolished on September 14th with the last of the roof structure and trusses coming down. Recently, asbestos was found in some of the sub-drains of the flooring and appropriate crew was brought in to deal excavation and disposal of the asbestos. The normal construction crew will be back on site next week to continue excavation related to demolition. He shared in detail the progress and time-line used in the demolition process and securing the organ chamber. The project is on schedule and no significant changes have been made based on the demolition timeframe or the delay from asbestos disposal. Construction is approximately 2-3 weeks ahead of schedule (front of house) and 1 week delayed in the back of house. The construction crew

continues to evaluate the construction process to identify further efficiencies in both the back and front of house. Procurement of materials have been ordered and scheduled to be on-site per the construction schedule.

III. Executive Session

On motion made, seconded and carried, the Board went in to executive session inviting Ms. Bonner, Mr. Becker, Mr. Baggiano and Mr. Shedd to participate.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Rindy S. Barmore
Corporate Secretary
Chautauqua Institution Board of Trustees